

## Trade associations & other interactions

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*Organising and participating in trade fairs and exhibitions and professional associations, with competitors can be legitimate and useful for daily business.*

### — PLEASE NOTE

Trade and professional associations may be used as a front for anticompetitive practices and lead to sanctions by Competition Authorities.

## As such, you must be very careful when attending these meetings and comply with competition law.

### — DO

- ✓ — Obtain prior internal approval before joining a trade association and ensure that there is a code of conduct in place for its members
- ✓ — Obtain and review the agenda in advance of any trade association meeting
- ✓ — Obtain and review a copy of the meeting minutes following the event
- ✓ — Discuss permitted topics at trade association meetings, such as information in the public domain, historical information, new technical standards, innovation techniques and other topics concerning legislative or regulatory projects
- ✓ — Record any gap between the agenda and the content of the meeting, in writing, and leave a meeting if sensitive Information is exchanged
- ✓ — If the association shares statistical information, ensure that such information is broad, aggregated, historical and does not allow the individual companies to be identified

### — DON'T

- ✗ — Discuss and share sensitive information
- ✗ — Attend “side-meetings” that take place before or after the meeting and discuss sensitive information (coffee breaks, lunches, break out discussions conversations)